

## Program Budgeting Template

Expense Category			
<b>Program Coordination</b>	<b>Monthly Cost (\$)</b>	<b># of Months</b>	<b>Total</b>
Program Coordinator 1			
Program Coordinator 2			
...			
<b>Travel and Transportation Costs</b>	<b>Transport Cost (\$)</b>	<b>Related Supplies Cost (\$)</b>	<b>Total</b>
Trip 1 (destination, transport, supplies)			
Trip 2 (destination, transport, supplies)			
Trip 3 (destination, transport, supplies)			
...			
<b>Equipment and Gear</b>	<b>Unit Cost</b>	<b># of Units</b>	<b>Total</b>
Item 1 (description)			
Item 2 (description)			
Item 3 (description)			
...			
<b>Honoraria</b>	<b>Value (\$) Per Person Day</b>	<b>Estimated # of Days</b>	<b>Total</b>
Honoraria for program volunteers			
...			
<b>Learning Materials</b>	<b>Unit Cost</b>	<b># of Units</b>	<b>Total</b>
Item 1 (description)			
Item 2 (description)			
Item 3 (description)			
...			

Expense Category			
Community Events and Activities	Supplies (\$)	Other (\$)	Total
Event 1 (description, supplies, other)			
Event 2 (description, supplies, other)			
Event 3 (description, supplies, other)			
...			
Training	Cost Per Student	# of Students	Total
Training 1 (description)			
Training 2 (description)			
Training 3 (description)			
...			
<b>TOTAL BUDGET ESTIMATE</b>			